

**AGENDA ITEMS ON FILE FOR CONSIDERATION AT THE
MEETING OF THE MONTEBELLO GOLF COMMISSION
WEDNESDAY, OCTOBER 16, 2019 AT 11:30 A.M
AT THE QUIET CANNON**

GOLF COURSE COMMISSION

DILLON ARREOLA
CHAIRPERSON

BARNEY SANTOS
VICE CHAIRPERSON

BILL WALTERS
COMMISSIONER

JOSEPH CAPPIELLO
COMMISSIONER

CITY STAFF

FERNANDO GARCIA
G.C SUPT/ FAC. MGR

DAVID SOSNOWSKI
DIRECTOR REC & COMM SERVICES

CONCESSIONAIRES

TOM CAMACHO
GOLF PROFESSIONAL

SEAN SHAMIM
Q.C. GENERAL MANAGER

OPENING CEREMONIES

CALL MEETING TO ORDER

ROLL CALL- ADMINISTRATIVE ANALYST CECILIA AMAYA

APPROVAL OF MINUTES FOR, SEPTEMBER 18, 2019

APPROVAL OF AGENDA FOR, OCTOBER 16, 2019

In compliance with the Americans with disabilities Act, we can arrange for a special assistance to participate in this meeting by contacting the Director of Building Services (323/887-1497). Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting (23 CFR 35.102-35.104 ADA Title II).

SCHEDULED MATTERS

1. Presentation scheduled – No presentations scheduled
2. Operations.
 - a. Monthly Operations Report
3. Tournament Schedule.
4. Golf Course Revenue/ Consolidated Income Statement/ Monthly Operating Statement.
5. Quiet Cannon Revenue Update.

NEW BUSINESS

6. No New Business Scheduled

PUBLIC ORALS

7. Speakers Cards to be turned in prior to meeting

STAFF ORALS

8. No staff orals scheduled.

COMMISSION ORALS

9. Chairperson Arreola
 - a. Driving Range Building Upkeep
 - b. SCPGA JR Program
 - c. Montebello High School's First Girls Golf Team
10. Vice Chairperson Santos
 - a. Point of Sale Integration Timeline
11. Commissioner Walters
 - a. Replacement of Trees that were downed over the years
 - b. Removal of Stumps
 - c. Renovation of Bunkers
12. Commissioner Cappiello
 - a. Commission Meeting Location and Time
 - b. Handicap Flags

- c. Commissioner Shirts
- d. Staff Dress Code

ADJOURNMENT

- 13. Next Commission Meeting is scheduled for Wednesday November 20, 2019 at 11:30 am at the Quiet Cannon.**

**CITY OF MONTEBELLO
GOLF COURSE COMMISSION
MINUTES OF SEPTEMBER 18, 2019
WEDNESDAY AT 11:30 AM**

The Golf Course Commission of the City of Montebello met in regular session at the Quiet Cannon at the above date and time.

OPENING CEREMONIES

Commissioner Dillon Arreola called the meeting to order at 11:34 a.m.

Director Sosnowski took roll

COMMISSIONERS PRESENT: Bill Walters
Dillon Arreola
Joseph Capiello

CONCESSIONARIES PRESENT: Sean Shamim

STAFF PRESENT: David Sosnowski
Fernando Garcia

EXCUSED ABSENT: Barney Santos
Tom Camacho

UNEXCUSED ABSENT: N/A

SCHEDULED MATTERS

1. Presentations – No presentations were scheduled.
2. Operations Narrative – Superintendent Garcia gave an update on the hiring process for Part Time Employees and conditions of the golf course.

3. Tournament Schedule – A schedule was provided to the commission.
4. Golf Course Revenues/ Monthly Operating Statement – The Commission reviewed the revenue and monthly operating statements provided.
5. Quiet Cannon Revenue - The Commission received and reviewed the revenue report provided.

NEW BUSINESS

6. Commissioner Santos nominated Commissioner Arreola for the position of Chairperson and he accepted. Commissioner Santos nominated himself for the position of Vice Chair. Both nominations were unanimously carried by the commission.

Public Orals

7. Margot Eisner spoke about the Golf Course trees.
8. Staff Orals – No staff orals.
9. Commission Orals – Commissioner Arreola spoke about his desire to install a Veteran Parking Place and create a Veteran Discount for Golf. Commissioner Santos asked the Commission and staff to work on a short, medium and long term business plan. A discussion also took place on whether or not the Golf Commission could receive updates on the status and revenues of the hotels since they are also on the same complex/campus as the Golf Course and QC.

NEXT MEETING SCHEDULED

Next meeting is scheduled for Wednesday, October 16, 2019 at 11:30 a.m.

ADJOURNMENT

Meeting adjourned at 12:34 p.m.

Operations Narrative

10/16/19- Golf Commission Meeting

Golf Greens have been sprayed with fertilizer and a preventative fungicide application was done to prevent problems from Dollar Spot a common disease to occur on our greens.

Trees: staff has started trimming lower branches on trees throughout the golf course that are interfering with irrigation system. This will continue to be done as staff levels and routine work load permit.

We have requested quotes for the repair/replacement of netting along the 2nd hole. The cost for replacement for netting can be in the range of \$40,000-50,000.

Irrigation is adjusted daily to compensate for changes in temperature.

Staffing update: Staff picked four individuals from the availability list after interviews. Of the four, two were brought on board with one additional hire pending. The fourth chosen hire declined the position. After working three days, one of the two hires that started working resigned to take a full time job elsewhere.

We continue to offer staff overtime to help close the gap on our maintenance issues.

Construction updates - No new Updates.

Routine maintenance will continue as weather and personnel levels permit.

**GOLF COURSE
REVENUE AND ROUNDS WORKSHEET
ROUNDS**

MONTH	2018/19	REVENUE	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY	3,454	90,073.00	\$ 90,073.00	4,085	96,458.00	\$ 96,458.00
AUGUST	3,532	85,869.98	\$ 175,942.98	6,502	104,500.64	\$ 200,958.64
SEPTEMBER	3,058	73,793.01	\$ 249,735.99	3,072	72,830.02	\$ 273,788.66
OCTOBER	3,731	102,194.00	\$ 351,929.99			\$ 273,788.66
NOVEMBER	3,218	87,258.66	\$ 439,188.65			\$ 273,788.66
DECEMBER	3,081	79,120.00	\$ 518,308.65			\$ 273,788.66
JANUARY	3,750	67,274.00	\$ 585,582.65			\$ 273,788.66
FEBRUARY	2,293	55,655.21	\$ 641,237.86			\$ 273,788.66
MARCH	2,878	71,808.74	\$ 713,046.60			\$ 273,788.66
APRIL	4,192	83,158.00	\$ 796,204.60			\$ 273,788.66
MAY	3,792	91,788.61	\$ 887,993.21			\$ 273,788.66
JUNE	4,081	100,977.36	\$ 988,970.57			\$ 273,788.66
TOTALS:	41,060	988,971		13,659	273,789	

CART RENTAL

MONTH	2018/19	REVENUE	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY	2,175	39,899.00	\$ 39,899.00	2,356	46,260.00	\$ 46,260.00
AUGUST	2,151	40,272.00	\$ 80,171.00	2,651	49,416.00	\$ 95,676.00
SEPTEMBER	1,740	33,542.00	\$ 113,713.00	1,841	35,925.00	\$ 131,601.00
OCTOBER	2,511	42,925.00	\$ 156,638.00			\$ 131,601.00
NOVEMBER	1,940	35,849.00	\$ 192,487.00			\$ 131,601.00
DECEMBER	1,741	34,038.00	\$ 226,525.00			\$ 131,601.00
JANUARY	1,458	28,856.00	\$ 255,381.00			\$ 131,601.00
FEBRUARY	1,285	24,749.00	\$ 280,130.00			\$ 131,601.00
MARCH	1,674	32,495.00	\$ 312,625.00			\$ 131,601.00
APRIL	2,092	38,536.00	\$ 351,161.00			\$ 131,601.00
MAY	2,253	42,143.00	\$ 393,304.00			\$ 131,601.00
JUNE	2,413	45,079.00	\$ 438,383.00			\$ 131,601.00
TOTALS:	23,433	438,383		6,848	131,601	

DRIVING RANGE

MONTH	2018/19	REVENUE	YR. TO DATE	2018/19	REVENUE	YR. TO DATE
JULY	518	4,072.00	\$ 4,072.00	577	5,312.00	\$ 5,312.00
AUGUST	577	4,684.00	\$ 8,756.00	600	5,416.00	\$ 10,728.00
SEPTEMBER	609	5,044.00	\$ 13,800.00	433	4,028.00	\$ 14,756.00
OCTOBER	567	4,564.00	\$ 18,364.00			\$ 14,756.00
NOVEMBER	537	4,572.00	\$ 22,936.00			\$ 14,756.00
DECEMBER	447	3,876.00	\$ 26,812.00			\$ 14,756.00
JANUARY	417	3,656.00	\$ 30,468.00			\$ 14,756.00
FEBRUARY	323	2,856.00	\$ 33,324.00			\$ 14,756.00
MARCH	496	4,428.00	\$ 37,752.00			\$ 14,756.00
APRIL	605	4,936.00	\$ 42,688.00			\$ 14,756.00
MAY	514	4,488.00	\$ 47,176.00			\$ 14,756.00
JUNE	711	6,248.00	\$ 53,424.00			\$ 14,756.00
TOTALS:	6,321	53,424		1,610	14,756	

QUIET CANNON 1						
MONTH	2017/18	REVENUE	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY		-	\$ -		20,627.17	20,627.17
AUGUST		-	\$ -		23,993.93	44,621.10
SEPTEMBER		-	\$ -		45,060.08	89,681.18
OCTOBER		-	\$ -			89,681.18
NOVEMBER		45,389.64	\$ 45,389.64			89,681.18
DECEMBER		96,919.61	\$ 142,309.25			89,681.18
JANUARY		31,705.91	\$ 174,015.16			89,681.18
FEBRUARY		24,385.01	\$ 198,400.17			89,681.18
MARCH		40,336.63	\$ 238,736.80			89,681.18
APRIL		31,688.54	\$ 270,425.34			89,681.18
MAY		52,124.58	\$ 322,549.92			89,681.18
JUNE		59,176.40	\$ 381,726.32			89,681.18
TOTALS:		381,726.32			89,681.18	

COMBINED G.C. REVENUE						
MONTH	2018/19	2017/18	YR. TO DATE	2019/20	REVENUE	YR. TO DATE
JULY	\$ 134,027.00	\$ 134,044.00	\$134,044.00	\$ 148,030.00	168,657.17	\$ 168,657.17
AUGUST	\$ 130,776.00	\$ 130,825.98	\$264,869.98	\$ 183,326.57	183,326.57	\$ 351,983.74
SEPTEMBER	\$ 112,359.00	\$ 112,379.01	\$377,248.99	\$ 112,783.02	157,843.10	\$ 509,826.84
OCTOBER	\$ 149,653.00	\$ 149,683.00	\$526,931.99		-	\$ 509,826.84
NOVEMBER	\$ 127,673.00	\$ 173,069.30	\$700,001.29		-	\$ 509,826.84
DECEMBER	\$ 116,654.00	\$ 213,953.61	\$913,954.90		-	\$ 509,826.84
JANUARY	\$ 97,426.00	\$ 131,491.91	\$1,045,446.81		-	\$ 509,826.84
FEBRUARY	\$ 84,640.21	\$ 107,645.22	\$1,153,092.03		-	\$ 509,826.84
MARCH	\$ 104,248.00	\$ 149,068.37	\$1,302,160.40		-	\$ 509,826.84
APRIL	\$ 126,120.00	\$ 158,318.54	\$1,460,478.94		-	\$ 509,826.84
MAY	\$ 138,193.00	\$ 190,544.19	\$1,651,023.13		-	\$ 509,826.84
JUNE	\$ 152,211.00	\$ 211,480.76	\$1,862,503.89		-	\$ 509,826.84
TOTALS:	\$1,473,980.21	\$1,862,503.89		\$ 420,145.66	\$509,826.84	

Note:

1 - QC revenue reflects net of loan obligations